



VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

CHECKLIST FOR FINAL PLATS (TO BE INCLUDED WITH SUBMITTAL)

Title Data

- ☐ Date of submission
- ☐ Name and address of owner(s)
- ☐ Name of subdivision
- ☐ Location designation (Township, county, state)
- ☐ Name and address of engineer or surveyor
- ☐ Scale in figures and bar graph
- ☐ North arrow
- ☐ *Final plat* notation
- ☐ Certificates

Surrounding Properties Information

- ☐ Property lines, property owners, and subdivisions
- ☐ Rights-of-way, easements, reservations, and public use sites located and identified within three hundred (300) feet of property being subdivided

Property Being Subdivided

- ☐ Street rights-of-way, widths of pavement, and names
- ☐ Property boundary lines including bearing and distances
- ☐ Block and lot lines and dimensions
- ☐ Minimum building setback lines
- ☐ Identification and dimensions of easements, reservations and dedicated areas
- ☐ Location, extent, and identification of marginal land
- ☐ Sufficient data of monuments and markers to determine readily and reproduce on the ground, location, bearing and length of all the above items
- ☐ Location and size of water and sewer lines as an attachment to the final plat
- ☐ Party responsible for maintaining any street median (note the name)
- ☐ Conservation Easement Declaration of Restrictions and Maintenance Plan and Agreements, HOA Restrictive Covenants